

FOSTER SCHOOL COMMITTEE
MINUTES

Captain Isaac Paine School
160 Foster Center Road
Foster, RI 02825

Friday, June 28, 2013
Open Session – 6:30 pm

1. **Convene Meeting** – the meeting of the Foster School Committee (FSC) was called to order at 6:30pm, by Chair, Kathleen Swanson.
 - a. Roll Call – all members were present, Chair, Kathleen Swanson, Vice Chair, Shelley Pezza (@6:36pm), member, Ron Cervasio, Superintendent / Principal, Dr. Davida Irving and FSC secretary, Helena McCullough.
 - b. Pledge of Allegiance – was recited by all in attendance.
2. **Public Comment** – none.
3. On a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC **voted to go into Executive Session for discussion and/or action regarding those items of business referred to in R.I.G.L. 42-46-5(a) (2) Collective Bargaining and Litigation – Educational Support Personnel and Foster Teachers’ Association.** Motion passed. Vote = 2-0-0. (Ms. Pezza arrived during Executive Session 6:36pm).

Mrs. Swanson reported out that Collective Bargaining and Litigation for the Educational Support Personnel and the Foster Teachers’ Association were discussed but no votes were taken.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to “seal” the Minutes from Executive Session. Motion passed. Vote = 3-0-0.

4. **Building Use Requests** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Building Use Request of Swamp Meadow theatre to use the school for rehearsals and performances as presented. Motion passed. Vote = 3-0-0.
5. **Approval of Minutes** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Open Session Minutes of May 28, 2013 as presented. Motion passed. Vote = 3-0-0.
6. **Approval of Warrants** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Warrant #25, dated 6/7/2013 for \$92,043.46. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Warrant for May Dues dated 6/11/2013 for \$383.94. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Warrant for Simplex dated 6/11/2013 for \$815.37. Motion passed. Vote = 3-0-0.

- a. Business Manager's Report – there was no business manager's report.

7. Old Business (for discussion/action)

- a. 2012-2013 Budget – this is a standing Agenda item in case there is a need for discussion.
- b. 2013-2014 Budget – as with the 2012-2013 Budget Agenda item, this is a standing Agenda item.

8. New Business (for discussion/action)

- a. 2013-2014 Calendar – the Calendar for the 2013-2014 School year had been approved in May and is now ready for distribution and posting.
- b. Personnel – Layoffs, Resignations, Appointments, Retirements, Leaves, Recalls: Classroom Teachers, Reading Specialist, and School Nurse-Teacher

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Superintendent's recommendation to accept letter of resignation from Sally Kouvo-Smith as the Reading Specialist. Motion passed, with regret and thanks for her years of service. Vote = 3-0-0.

On a motion by Mrs. Swanson and seconded by Ms. Pezza the FSC approve the Superintendent's recommendation to appoint Erin Pasquazzi as a classroom teacher at 1.0 FTE as per the FTA contract. Motion passed. Vote = 3-0-0.

On a motion by Mrs. Swanson and seconded by Ms. Pezza the FSC approve the recommendation of the Superintendent to appoint Lauren Kitson as a classroom teacher, 1.0 FTE as per the FTA contract. Motion passed. Vote = 3-0-0.

On a motion by Mrs. Swanson and seconded by Ms. Pezza, the FSC approved the Superintendent's recommendation to appoint Mackenzie Flores as the Reading Specialist, 1.0 FTE as per the FTA contract. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC approved the Superintendent's recommendation the appoint Pauline Cairone as School Nurse / Teacher, 1.0 FTE as per the FTA contract. Motion passed. Vote = 3-0-0.

The FSC thanked the hiring Committee for their time and commitment.

- c. Telephone Upgrade Cost – Dr. Du informed the FSC, that the current phone system has been updated for messaging etc. for a fee of \$65. This messaging system will be up and running for the beginning of school.
- d. Facilities Update – Chimney – Dr. Irving updated the FSC for the repair of the school's chimney. Three quotes were received and all are under \$5000 avoiding a bid process. The work will begin July 1, 2013 with the scope of work to include,

adding metal counter flashing over PVC roof flashing for the entire base of the chimney, repairing all visible mortar joint cracks, waterproof, and build a metal cap. Work should begin July 1, 2013.

- e. Capital Projects – Bid Award: Classroom Security Doors and Locks, Security Cameras, MCC – 300 Console Speakers and Call Switches, Fencing for Kindergarten Playground, and Re-grading of Parking Lot

The following bids were awarded:

R.A. DeFusco & Sons - \$3,960.00 – Parking (front of the school)

Uncle's Sound - \$6,350.00 – Intercom Safety Phone

R. A. DeFusco & Sons - \$8,140.00 – Kindergarten Fencing

Advanced Lock & Security - \$6,589.26 – Classroom Door Locks

Shanix Technology - \$11,635.00 – Security Cameras

On a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC approved the bids with the exception of the Window replacement bid in order to bring them up to code per the State Fire Marshall. Motion passed. Vote = 3-0-0.

- f. Early Retirement Incentive – FTA – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to table this item. Motion passed. Vote = 3-0-0.

9. Communication/Reports

- a. Correspondence - none
- b. Superintendent's Report – Dr. Irving updated the FSC on the pump situation. The last day of school found the teachers, staff and students with a one hour delay due to a water pump failure. The pump is now in working order and the water has been tested and is safe. Dr. Du, Technology Coordinator will dedicate 20 % of his time to working with the fifth grade teachers and students to incorporate Robotics in to their curriculum.

2. Public Comment – The Chair allowed a public comment at this time:

- The FTA has not received the co-pay dollar amounts
- Per FTA Contract need class lists
- Emergency procedures need reviewing and updating after an incident
- Mentoring – new teacher induction plan is needed
- The FTA recognized Abbie Salvatore for long term sub covering a retired teacher – her hard work and dedication was outstanding

Dr. Irving recognized Lisa-Marie Ricci for her hard work for her one year employment as the Reading Specialist

- c. Future Agenda Items

- Letter to residents
- Standard application form for new applicants
- Building Committee Update

10. **Adjournment** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to adjourn at 7:48 pm. Motion passed. Vote = 3-0-0.

Respectfully Submitted,

Helena McCullough
Secretary Foster School Committee